



HEADMASTER/HEADMISTRESS SEARCH PROSPECTUS

GREEN BAY, WISCONSIN
JULY 2025



AT A GLANCE



FOUNDED IN 2016



STUDENT-TO-FACULTY
RATIO



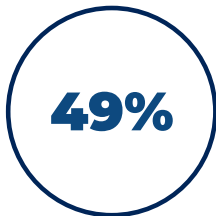
CLASSICAL
CURRICULUM



HIGH SCHOOL
DAILY MASS



211 STUDENTS



RECEIVE TUITION
ASSISTANCE



MONTESSORI
PROGRAM



CATECHESIS OF THE
GOOD SHEPHERD



21 FACULTY
& STAFF



8 SPORTS &
3 EXTRACURRICULARS

SCHOOL OVERVIEW

St. John Paul II Classical School is part of the Diocese of Green Bay's Green Bay Area Catholic Education (GRACE) School System. The school began serving children in Preschool through 4th grade in 2016 while adding a grade each subsequent year. In 2021, the school expanded to include Chesterton Academy of St. John Paul II Classical School with its first class of 9th graders, who will graduate in Spring 2025. St. John Paul II provides an individualized education in a faith-based environment through Catholic, classical education. Each PK-12 student is supported not only academically, but spiritually.

St. John Paul II Classical School embraces the Chesterton motto *Cultura Vitae*, the culture of life. In this way, the community heeds Christ's call to have a full life in Him. This intentional joy for life and learning is imbued in the classical curriculum emphasizing the development of Christian virtues and an appreciation for beauty.

Each day begins with Holy Mass for our Chesterton students and several times weekly for our K-8 students. There are regular opportunities for confession, adoration and retreats. With a pilgrimage to Rome during their senior year, students explore in person the earthly home of the Catholic faith and all its magnificence and beauty.

St. John Paul II Classical School creates environments where students experience the joy of community and the discovery process, providing them with an opportunity to live out their spiritual life. The classical curriculum is centered on skills seemingly forgotten in modern society – reading, writing, oral presentations and the development of critical reasoning skills through logic and philosophy.

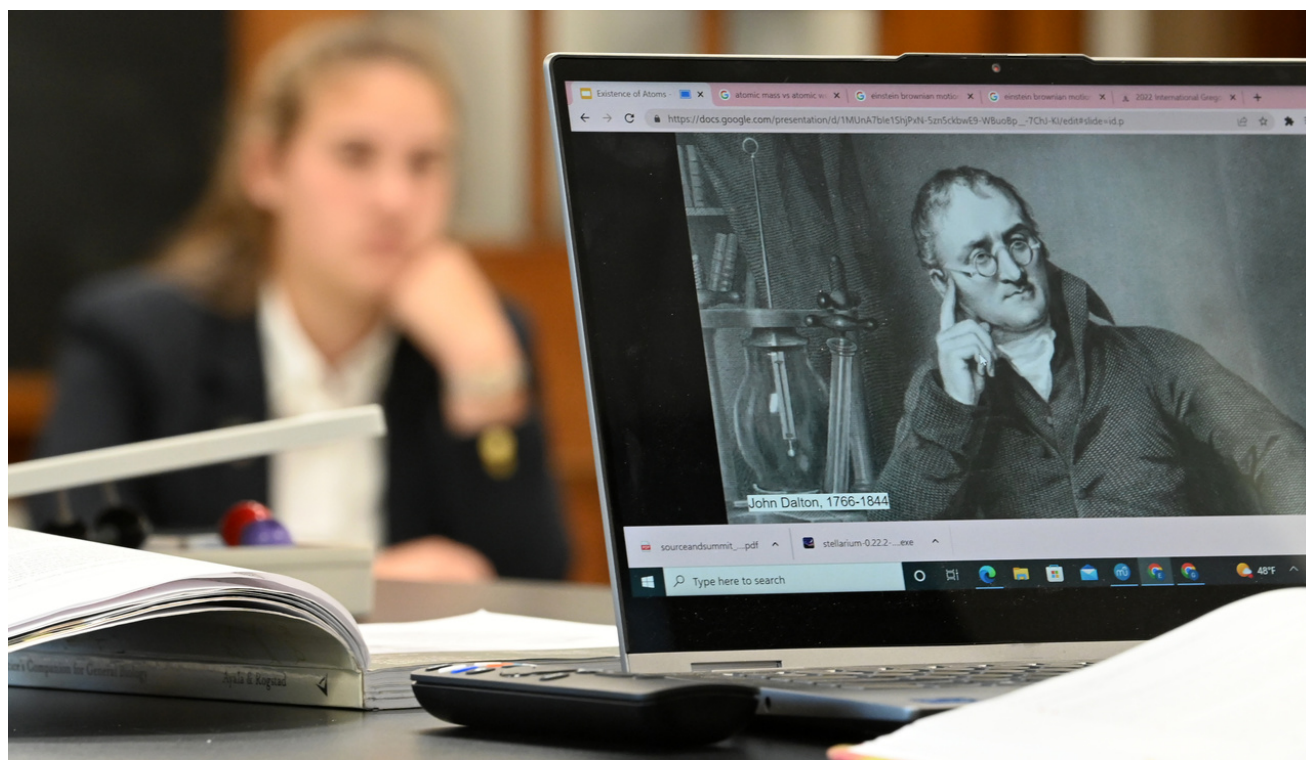
MISSION

**St. John Paul II Classical School strives to help
parents form saints of the new millennium through
the Catholic classical tradition, seeking what is
good, true, and beautiful.**

CLASSICAL EDUCATION

Students at St. John Paul II Classical School enjoy a cohesive, content-rich education. With broad exposure to many different disciplines, students expand their interests, uncover hidden talents, and improve their ability to think critically. Beginning with a Montessori preschool, young students receive devoted care and instruction for the whole child: mind, body, and soul. The children work with beautifully crafted material that aid in the absorption of content and the refinement of their sense. Through a carefully prepared environment, guidance from the teacher, and this hands-on approach, the child's discovery will ignite a spark of understanding and build the intellect. As students progress to elementary grades, the classical pedagogy continues to lead to a deeper understanding of the good, the true, and the beautiful. It also nurtures faith, virtue, and wisdom.

The Chesterton Academy high school model continues with a classical, integrated curriculum. This award-winning curriculum promotes revelation to the transcendentals – what is good, true, and beautiful. Students read works by Homer, Plato, Aristotle, Euclid, Dante, Chaucer, Shakespeare, St. Francis of Assisi, St. Thomas Aquinas, St. Teresa of Avila, Dostoyevsky, C.S. Lewis ... and G.K. Chesterton.



CLASSICAL EDUCATION

With broad exposure to many different disciplines, Chesterton students study the Old Testament, the New Testament, and the Catechism of the Catholic Church. History, literature, philosophy and theology are braided together within a historical time period. The sciences and the humanities are intimately connected, so the logic of math is seen in philosophy, and in God's handiwork in the sciences. Faith and reason meet in every class. Equal emphasis is given to the arts, so that every student learns to draw, paint, sing in a choir, act on stage, give speeches, and engage in debate.

Each year builds on the previous, so that by the end of senior year, our students develop into articulate, clear thinking, well-rounded, and, very importantly, joyful individuals. Nothing could be better preparation for success at college. More than this, the school is dedicated to preparing their students for life, which includes finding their gifts and their vocation for the greater good and glory to God.

Through their three pillars, St. John Paul II and Chesterton Academy form students in:

- Intellect - teaching the classics of Western thought from physics to philosophy, and the interrelationship of the great ideas; teaching students not merely what to think but how to think.
- Character - helping students grow in the four cardinal virtues of prudence, temperance, fortitude and justice, which we believe are the foundation of leadership.
- Spirituality - encouraging students to come to an understanding of and full embrace of the truth of their existence: to know God, to love Him, and to serve Him in this world and be happy with Him forever in the next.



HOUSE SYSTEM

One of the distinctive features of a Chesterton education is the house system. This system is drawn from the 1,000-year-old tradition of Christian education exemplified in the colleges at Oxford and Cambridge. The Houses provide a real and tangible community within the larger school, giving students the opportunity to take ownership, fulfill the call to leadership and to cultivate the ideal conditions for virtue.

ATHLETICS

Chesterton Academy is proud to offer varsity athletics programs to serve as an extension of the classroom that encourages personal growth in a team atmosphere while remaining consistent with the school's model of intellectual, character, and spiritual formation. Currently the school has boys and girls cross country, track & field, basketball, and intramural golf.

FAITH

Our Catholic faith is the central reality from which all academic disciplines flow and derive their meaning. Faith is at the core of the academic program. All subjects are taught through the lens of the Church. Daily Mass is offered to Chesterton high school students. 3rd-8th graders can attend Mass twice a week, and preschoolers once a week. The school employs Catechesis of the Good Shepherd, offers frequent retreats and access to the sacraments, and emphasizes full integration of the Catholic faith into daily life.





POSITION OVERVIEW

The next headmaster/Headmistress will be able to build upon the school's strong foundation of forming the whole child (heart, mind, body and soul) by working in collaboration with the GRACE School System and the close-knit community of families, faculty, and staff. The ideal candidate will be a practicing Catholic with proven experience in academic excellence, strong management, and communication skills. The school is seeking a visionary leader who will shepherd with the heart of Christ and have a passion for Catholic classical education. The Headmaster/Headmistress reports to the President of the GRACE School System.

The ideal candidate will be a practicing Catholic leader with proven experience in academic excellence, strong management, and communication skills. The Headmaster/Headmistress must hold a master's degree including coursework in school administration. It is recommended that the Headmaster/Headmistress be certified by the State of Wisconsin, be certified within three years of the date of hire or hold a Catholic Liberal Arts or Classical degree. The Headmaster/Headmistress must have a thorough understanding of a Classical education.



DUTIES & RESPONSIBILITIES

Catholic Identity

- Models the personal and professional lifestyle of a believing, practicing Catholic
- Understands, represents, commits to and implements the unique Catholic mission and values of the school, GRACE School System, and the Diocese of Green Bay
- Ensures the Catholic dimension of the school is developed and promoted among students, faculty, parents and community
- Ability to lead and inspire others to follow a Catholic classical approach to learning

Instructional

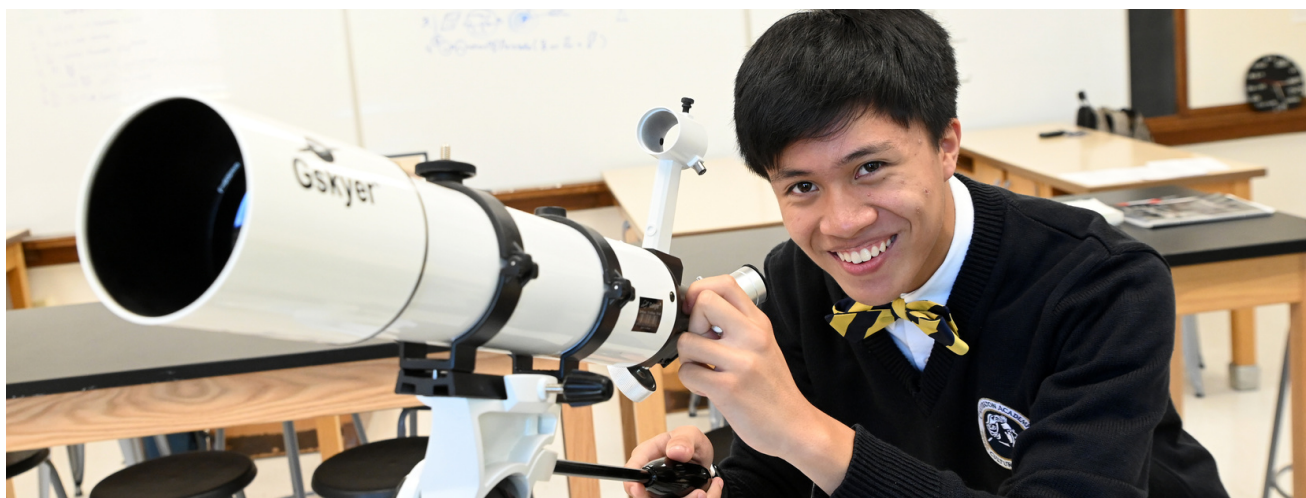
- Integrates Catholic Faith and culture into every aspect of the school
- Establishes and implements curriculum, subject to GRACE and Diocesan goals
- Evaluates the results of testing programs and provides input to GRACE on the impact to affected school programs
- Provides ongoing monitoring of school programs
- Creates a school improvement plan in conjunction with community stakeholders
- Implements, monitors and reports on the school improvement plan
- Collaborates with GRACE and others to develop short and long term goals with specific evaluation procedures



DUTIES & RESPONSIBILITIES, CONTINUED

General Administration

- Reports directly and is accountable to the GRACE President
- Is accountable to the GRACE Board of Trustees
- Recruits, recommends for employment, supervises and evaluates those personnel assigned to the individual campus in consultation with the GRACE Human Resources
- Ensures compliance with the Protecting Our Children program with all staff and volunteers
- Ensures program quality by implementing GRACE goals and policies, including accreditation, aligned with a classical approach
- Manages the school by supervising personnel, overseeing budget, keeping records, doing short and long range planning, scheduling activities and performing other related duties
- Works with the parish to coordinate maintenance to ensure that the site is a safe and clean environment in which to learn and work
- Addresses and resolves conflicts to promote a strong, unified community
- Promotes the growth of the school community through personal contacts, public appearances, and engaging their staff in community outreach
- Works with the SAC (Site Advisory Council) to implement marketing and fundraising programs to grow enrollment and meet annual fundraising goals



DUTIES & RESPONSIBILITIES, CONTINUED

Students

- Promotes quality education and access for children to achieve academic potential and growth in the Catholic faith
- Administers on-going assessment of the religious, academic, social, physical and emotional growth of students
- Communicates results of assessments to parents/guardians
- Applies discipline procedures consistent with the school's Code of Conduct
- Seeks and utilizes resources to meet student needs

Leadership

- Serves as leader and/or resource to school organizations, diocesan committees and community groups
- Creates open and active communications between the school and the school community, utilizing all available tools
- Schedules school calendars with local events as much as possible
- Promotes school and Catholic education in the community through marketing and development
- Supports the GRACE leadership team and the GRACE Board of Trustees

Professional Development

- Ensures professional development of staff by working with other GRACE principals, president, and diocesan staff to plan and implement regular and on-going staff development programs
- Participates in diocesan educational, religious and administrative in-services and other applicable conferences
- Participates in academic courses, workshops and professional organizations (i.e., DASA, NCEA, ICLE)
- Stays current in educational and administrative best practices



OPPORTUNITIES & CHALLENGES

The next Headmaster/Headmistress must collaborate effectively with the GRACE consortium and understand how best to leverage the efficiencies and support GRACE provides the school.

The next Headmaster/Headmistress will inherit a capital campaign underway for the completion of a gymnasium on campus. Additional advancement opportunities may be feasible for a performing arts space. The school is 65% to the goal with the desire to wrap up the campaign by Sept 1, 2025.

The next Headmaster/Headmistress must strengthen and align the lower grammar (PK-2), upper grammar (3-5) and logic (6-8) curricula and ensure that the teachers have the training and support necessary to implement the academic programs.

As Green Bay's only classical, Catholic school, the next Headmaster/Headmistress must be a brand ambassador in the broader community to market the unique qualities of St. John Paul II Classical School.

As the school continues to grow, the next Headmaster/Headmistress must be prepared to leverage the school's existing team effectively for curriculum review, admission practices, and day-to-day operations.



ABOUT THE AREA

Situated along the picturesque shores of Lake Michigan, the Green Bay area offers a rich blend of Midwestern hospitality, vibrant community life, and natural beauty that makes it an exceptional place to call home. Known for its strong sense of tradition and family values, Green Bay combines the charm of a smaller city with access to cultural, recreational, and professional opportunities. From its thriving downtown and riverfront development to miles of hiking and biking trails, local parks, and proximity to Door County’s scenic coastline, Green Bay supports a healthy, active, and connected lifestyle. The city is also home to the legendary Green Bay Packers, whose presence adds to the community’s spirited identity and sense of unity.

For Catholics, Green Bay offers a welcoming and faith-filled environment, deeply rooted in Catholic tradition and community engagement. One of the most spiritually significant landmarks in the area is the National Shrine of Our Lady of Champion—the first and only approved Marian apparition site in the United States. Located just outside the city, the Shrine is a place of pilgrimage, prayer, and spiritual renewal, and stands as a powerful symbol of the region’s deep Catholic heritage. Also nearby is the National Shrine of St. Joseph, located on the grounds of St. Norbert’s College. With a network of dedicated parishes throughout the Diocese of Green Bay and a supportive Catholic community, Green Bay provides an inspiring and nurturing setting for leaders seeking to make a meaningful impact in Catholic education.



APPLICATION PROCEDURE

To apply, please submit the following four documents, confidentially, and as separate PDF attachments.

- Cover letter that aligns your experiences and skill sets with the current needs of the school as you understand them.
- Current resume with all appropriate dates included.
- Statement of Catholic educational philosophy.
- List of five references must include names, relationships, phone numbers, and email addresses. No references will be contacted without your knowledge and approval.

Please include "St. JP II Classical" in the subject field.



***Assemble all of the application materials
in one email to:***

Kyle Pietrantonio, Senior Partner
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Partners in Mission
(202) 390-0230
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Our search consultants exclusively help Catholic schools identify, recruit, retain, and support the most culturally-fit and professionally-qualified Catholic school leadership executives. Whether you seek a Superintendent, President, Principal, Head of School, or Director of Advancement, or Enrollment, we have the expertise and network to help you find the perfect fit.

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